

**WASHINGTON STATE CENTER FOR  
CHILDHOOD DEAFNESS & HEARING LOSS  
BOARD OF TRUSTEES MEETING  
December 4, 2009**

Board Members: Allie Joiner (District #1)  
Pat Clothier (District #2)  
Gail Pollock (District #3)  
Nita Kamphuis (District #4)  
Char Parsley (District #5)  
Rita Reandeau (District #6)  
Ariele Belo (District #7)  
Larry Swift (District #9)

Absent: Sidney Weldele-Wallace (District #8)

Legal Counsel: Bonnie Terada, Legal Counsel

Director: Rick Hauan

Superintendent: Jane Mulholland

Guests: Lorana Myers, Federation  
April Rounds, Human Resources Manager  
Chuck McCarthy, Director of Business Operations  
Warren Pratt, Facilities Manager

Recorder: Judy Smith

Interpreters: Don Coates, Roslyn Ward

The meeting was called to order by Pat Clothier, Board Chair at 9:05 a.m. Guests were introduced. It was determined that a quorum was present.

**Agenda – December 4, 2009**

*Char Parsley moved to accept the published agenda, Gail Pollock seconded the motion. It was voted on and approved.*

**Minutes from November 6, 2009, meeting**

*Gail Pollock moved that the November 6, 2009, minutes be approved as written. Allie Joiner seconded the motion. It was voted on and approved.*

**Announcement by Director Rick Hauan**

Yesterday, December 3, Governor Gregoire announced her intention to submit legislation that would move CDHL under the governance of OSPI (Office of Superintendent of Public Instruction).

This topic will be discussed further later in the meeting.

### **Executive Session**

The Board went into Executive Session at 9:10 a.m. for 30 minutes in accordance with RCW 42.17.110 to:

- Receive and evaluate complaints or charges brought against a public officer or employee
- Review the performance of a public employee
- Discuss with legal counsel representing the Center (and/or School) on matters relating to agency enforcement action.

The meeting reopened at 9:40 a.m. and closed again for an additional five minutes. The meeting reopened at 9:45 a.m. and was extended for an additional 10 minutes. The meeting reopened at 9:55 a.m.

*Larry Swift moved that the Board to take a break beginning at 10 a.m. for 15 minutes. Rita Reandeau seconded the motion. It was voted on and approved. The meeting reopened at 10:15 a.m.*

### **Adopt-A-Family (ILS (Independent Living Students) (Daniel O'Laurion, Kelly Lanning, Devon Ring)**

The ILS students have been involved in several charity activities such as cooking meals at a local homeless shelter and gathering food for Thanksgiving turkey dinner boxes. The ILS students have also adopted a local family in need of support. The Board gathered \$150 toward this worthy cause.

The ILS students were commended for the charity work they are doing as well as their "heart" for others in need.

### **Reports**

#### **• Board Finance Committee**

- Very positive meeting. CDHL/WSD is right on track budget-wise.
- A letter from DSHS/DLR (Department of Social and Health Services/Division of Licensed Resources) regarding the graveyard coverage in the cottages was distributed. Although DLR agreed to a 1:14 ratio waiver for this school year they are requiring an additional floater be hired during the 12 midnight to 6 a.m. period. If an additional person is hired it would seriously impact the budget.
- The Board had a lengthy discussion trying to understand what DLR's expectations are and a cost effective way to comply.
  - The Board directed the Superintendent to develop a plan to provide a second "rover". It is important that this individual have the training needed and be easily accessible to the Graveyard Dean and cottage staff.
  - The Superintendent will report back at the February Board meeting.

Larry Swift moved that the Superintendent prepare a plan as outlined above to comply with DLR's request. Rita Reandeau seconded the motion. It was voted on and approved.

- The state of Washington is faced with a \$2.6 billion shortfall. The legislative liaison for the Senate Ways & Means committee has asked for

a synopsis of what a 1%, 2%, or 5% cut would look like it. The Governor's budget outlining the intent to move CDHL under OSPI will be released next week. A prioritized list was created during the last reduction phase. The remaining items on that list will be considered for reduction during the upcoming biennium.

- **Rick Hauan, Director**

- The Director and Outreach Director attended a Hands & Voices meeting at Central Washington University. Hands & Voices will be taking over a program called "Guide by your Side" which has individuals go out as a "guide" to assist families who have children who are newly identified with a hearing loss. CDHL has offered to provide a location, lodging, and copies for training the guides. Hands & Voices membership forms will be available at upcoming parent stakeholder meetings.
- WSD's Outreach team has done a tremendous job working with families and community members outside of WSD. Great job everyone!
- When referring to students we serve be sure to include deaf-blind children (example: deaf, hard of hearing, and deaf-blind). Although there are a small number of deaf-blind children in the state it is important that they always be included in our mission.
- ODHHS Symposium: Nikki Ekle, ASL Specialist and April McArthur, Teacher of the Deaf/AEBPD program presented at the symposium along with the Director and Outreach Director. Allie Joiner also attended the symposium and gave a brief overview of the topics discussed during the meeting. What a great event!
- The Director and Outreach Director presented at the Special Education meeting in ESD 101 (Spokane) and Olympic ESD 114 (Bremerton). Both groups were very receptive to what CDHL has to offer and the possibilities for the future.
- The next Core Team meeting will be held on December 10<sup>th</sup> at ESD 123 in Pasco.

- **Jane Mulholland, Superintendent**

- Professional development focus is on
  - AEBPD (ASL/English Bilingual Professional Development) - All academic staff (with the exception of staff members retiring or not returning next year) are involved in level 1 training this school year.
  - Assessment data will be brought to the February Board meeting.
- WAC (Wednesday Activity Club) is held during the teachers' professional development time on Wednesday mornings
  - Carey Price (Graveyard Dean), Ron Spratlen (Athletic Director), and Tabrina Woodards (Teacher Aide) have taken the lead on this project.
  - Activities include:
    - Elementary School – motor activities in the gym, art and time in the Library
    - Middle School – focusing on team building and leadership abilities
      - High School – Six different options are available from which students pick three they would like to participate in. Options include: TV studio group developing a video

newsletter, yearbook, ASL linguistics, cooking, “active” activities in the gym, and trivia group (two Wednesdays of the month) and pep club (the remaining two Wednesdays of the month).

- Updates will be brought to future meetings.
- The topic of how to respond to students found to be in possession of drugs on campus was discussed. Previously such students were placed in a 45 day alternative placement on the third floor of Clarke Hall. Jane shared the details of a set of consequences that would be imposed for day or residential students, which includes supportive interventions as well as disciplinary actions. The Board agreed that this alternate proposal would provide support and guidance for the students rather than just isolation.
- **Warren Pratt, Facilities Manager**
  - Kastel Building
    - Finishing with the northeast rolling gate electrical problems
    - Working on the excessive noise issue in the auto shop
    - Kitchen food warmers are being rebuilt and should be finished next week.
  - Minor works
    - Selecting architects for installing cottage sidewalks (\$380,000) and rebuilding the Clarke Hall restroom (\$160,000), and the new playground between the annex & auditorium (\$80,000 – design only)
  - Facility rentals
    - Rentals include: Vancouver Christian School, Walk-n-Knock, I-Q Credit Union, King’s Way Christian, Deaf People of Color, Sprint Relay, WSDAA, New Edge Networks, Clark County Lion’s Club, Greater Portland Soccer District and many others.
- **April Rounds, Human Resources Manager**
  - The Superintendent and Human Resources Manager attended the November 13<sup>th</sup> Professional Educator Standards Board (PESB) meeting.
    - In reviewing the various options discussed at the meeting, the PESB does not plan to pursue the option of setting up a deaf education stand alone endorsement. By the end of the meeting they were willing to look at option 2b: maintain the existing restrictive language and option 3: keep the restrictive language, but state it as a program requirement rather than certificate requirement.
    - It is important to gather data as why a stand alone deaf education endorsement is necessary.
  - Personnel information
    - Colleen Engh, Food Service Manager, has resigned due to medical reasons.
    - New hires starting December 16<sup>th</sup>:
      - Aaron Buckner, Custodian
      - Julie Moore, Educational Interpreter

- **Kris Rydecki, Outreach Director**

- Due to school district budgets consultation travel is down this year. Several consultations have been done via email and phone.
- As a result of a presentation at ESD 101 in Spokane, the Outreach Director received two requests for consultations in that area.
- Working to set up SRVOP for the mainstream students in the Spokane School District.
- Will be working in January with DVR counselors in Seattle. It is hopeful that they will come to WSD and work with our high school and post high school students.
- MJ Memorial Library has been moved to the Northrop building. The MJ Memorial Library board is working to find someone to manage the library and work with individuals wanting to check-out materials.
- Mini-Immersion will be held on campus on December 11 & 12, 2009.
- Setting up Deaf Fiesta which takes place in the Yakima/Sunnyside area. This event focuses on Latino families with deaf, hard of hearing, and deaf-blind children. (April 10<sup>th</sup>).
- **Mark Lee, IT Manager**
  - MessageNet system is an on-campus emergency alert system. It can also be used for DVDs, PowerPoint presentations, and pictures. MessageNet should be up and running by the end of winter break. The goal is to be able to inform staff of emergencies within 60 seconds.
  - SchoolMessenger is also an emergency alert system which alerts parents and staff a variety of ways; pagers, cell phones. Also, messages can be delivered in multiple languages.

**Policy First Reading – Risk Management (Chuck McCarthy, Director of Business Operations)**

Change: Add “the” before the word agency on the second line under “Purpose”.

This policy is part of the OFM (Office of Financial Management) Risk Management structure. The proposed policy integrates information from both WSSDA (Washington State School Directors' Association) and OFM (Office of Financial Management) guidelines.

**Note:** A draft communication policy will be brought to either the March or April Board meeting.

**Governor’s proposed government reform and budget plan (Rick Hauan, Director)**

The Director and Superintendent met with staff members regarding the upcoming proposal by Governor Gregoire to move CDHL under OSPI. As a result of these meetings many questions arose. A “Frequently Asked Questions” document was developed and will be shared with staff early next week. A special email has been set up where staff can submit questions and concerns: [ask.rick@wsd.wa.gov](mailto:ask.rick@wsd.wa.gov). The PowerPoint used at the staff meetings was shared with the Board.

The Governor’s office has made it clear that center activities are to continue as planned.

A Board work group will meet Wednesday, December 9<sup>th</sup> at 6 p.m. in Pasco. The members of the group are: Larry Swift, Nita Kamphuis, Allie Joiner, and Char Parsley.

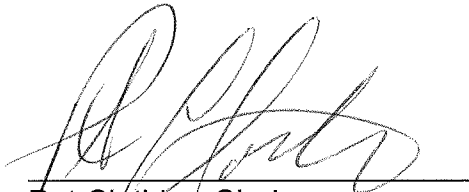
*Allie Joiner made a motion for the above Board work group to meet and discuss what verbiage to use when working with legislators regarding the Governor's proposal to move CDHL under OSPI. Char Parsley seconded the motion. It was voted on and approved.*

**Plan for January 11<sup>th</sup> Finance Committee and February 5<sup>th</sup> Board meeting**

*Larry Swift made a motion to change the Board Finance Committee meeting on January 11, 2010, to a short Board meeting in the Seattle area from 5:30 – 8:30 p.m. Allie Joiner seconded the motion. It was voted on and approved.*

**Adjournment**

*Char Parsley moved that the meeting be adjourned. Gail Pollock seconded the motion. It was voted on and approved. The meeting adjourned at 3:00 p.m.*



Pat Clothier, Chair  
CDHL Board of Trustees

1/11/10  
Date



Rick Hauan, Director  
CDHL

1/11/10  
Date